



### **EQUIPMENT MANAGER**

Our veteran Equipment Manager is retiring at the end of the year. We are seeking an experienced Technician to fill this vital role. Our Equipment Manager works with a great deal of autonomy and is highly critical to our continued success. We boast a program that includes frequent equipment turnover. Additionally our safe, professional and well-supported work environment is very conducive for producing positive results.

Company Description: Bryn Mawr Country Club  
6600 N. Crawford Avenue  
Lincolnwood, IL 60712

Course/Staff Description: 18-hole private country club with a full membership; celebrated our Centennial in 2019. Additional amenities include: practice tee and short game area, clay tennis courts, paddle tennis and pickle ball, swimming pool and large outdoor dining areas.

Our team includes 7 full-time/year-round employees, 11 full-time/seasonal staff and 18 part-time/seasonal staff. Our Equipment Manager is currently supported by two staff members that provide daily assistance and a part-time Office Assistant that can attend to inventory/budget updates and processing invoices.

Job Description: **EQUIPMENT MANAGER**

The primary duties of our Equipment Manger include, but are not limited to:

- Maintain the entire fleet of equipment. This includes ordering all parts needed to make timely and appropriate repairs. Current annual maintenance budget for repairs is \$42,500.

- Oversee the shop operation. This includes monitoring the repair tool inventory and managing the staff that clean our building.
- Maintain the current equipment inventory list, repair logs and budget.
- Develop and utilize an effective preventative maintenance schedule for all equipment.
- Perform 30-day walkthrough inspections of underground fuel tanks.
- Assist the Golf Course Superintendent in capital equipment decisions.

**Job Requirements:** Associate Degree or formal training/certification at an applicable trade school. 3-5 years of experience as an Equipment Manager or Assistant Equipment Technician in the golf course industry. Well-versed in small engine repair and proper set-up of mowing equipment is a must. We have an equipment lift and automated bedknife and reel grinders to help with efficient repairs.

Our ideal candidate will be a detail-orientated individual that takes great pride in their equipment, tidy work environment and our end product; a pristine golf course. You should be strongly motivated and demonstrate thoroughness in your work and desire to learn. Excellent verbal communication skills are required. Strong computer skills and Spanish speaking skills are a plus.

Typical work schedule is 44 hours/week April-October and 40 hours/week November-March.

**Salary:** \$70,000+; dependent upon experience/level of qualifications.

**Benefits:** Health, Dental and Life insurance, paid vacation, up to thirteen (13) paid sick/personal days and holidays, year-end bonus, outing pay, professional dues and continuing education opportunities, summer gas allowance, tool allowance, uniforms, and lunches.

**Responsible to:** Brian A. Bossert, CGCS

**Send Cover Letter/Resume to:** Brian A. Bossert, CGCS  
[briancgcs@aol.com](mailto:briancgcs@aol.com)  
 -please include professional references

**Position Available:** November 15, 2021.

**Application Deadline:** Until filled.

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